



Office of the City Clerk

Weekly Report – for Week Ending January 31, 2014

OFFICE OF THE CITY CLERK – PROJECTS and STATUS

Neighborhood Council Elections – Candidate Filing continues:

Region	Qty Filed to Date	Certified	Pending	Withdrew (W) / Disqualified (D)	Starts	Ends	Election Day
Region 1	243	193	40	8(W)/2(D)	Dec 23	Jan 22	Mar 8
Region 2	130	112	0	16(W)/2(D)	Dec 16	Jan 15	Mar 1
Region 3	143	10	52	0(W)/0(D)	Dec 31	Jan 30	Mar 16
Region 4	91	5	85	1(W)/0(D)	Jan 4	Feb 3	Mar 20
Region 5	50	9	41	0(W)/0(D)	Jan 14	Feb 13	Mar 30
Region 6	13	2	0	0(W)/0(D)	Jan 18	Feb 18	Apr 3
Region 7	1	0	1	0(W)/0(D)	Jan 27	Feb 26	Apr 12
Region 8					Feb 10	Mar 12	Apr 26
Region 9					Feb 17	Mar 19	May 3
Region 10					Feb 24	Mar 26	May 10
Region 11					Mar 4	Apr 3	May 18
Region 12					Feb 17	Mar 19	May 6

TOP ISSUES

- *Strategic Planning for the NABID staff move to EWDD*
- *Neighborhood Council Candidate Filing*
- *Council Chambers English and Spanish SAP Video webcast encoder problems continue*

City Elections – The Judge granted the City's motion seeking a judgment against the initiative proposing the City establish its own City Public Health Department. The Judge held that the initiative is invalid and enjoined the City Clerk and County Registrar from taking any further action toward placing the initiative on the June ballot.

City Elections – Staff attended a Los Angeles County Registrar-Recorder/County Clerk sponsored focus group in which participants were asked their opinions on the most recent voting system prototype. The focus group is part of the County's larger Voting Systems Assessment Project which seeks to modernize Los Angeles County's voting system.

LAUSD Special Election – The first image of the precinct consolidations from the County of Los Angeles has been generated for review by the Election staff. The initial cut includes approximately 334 precincts.

LAUSD Special Election – A press release was issued announcing the availability of the General Information for Candidates pamphlet and the February 1 workshop for interested candidates.

Neighborhood and Business Improvement Districts – staff and City Attorney continued to review drafts of Management District Plans and Engineer's Reports required for the renewal of the Downtown Industrial District, Panorama City, Arts District CCLA, North Hollywood, Greater Leimert Park Village and proposed Pacific Palisades.

At the January 28, 2014 Economic Development Committee meeting, an overview of the NABID program was provided. The Committee approved several Annual Planning reports, the reconfirmation of the Los Feliz and Wilshire Center merchant-based and approved the renewal of the Byzantine Latino Quarter – Pico Boulevard Business Improvement Districts.

Records Management – The City Council will consider extension of the Iron Mountain contract for one year on Friday while a new RFP process is developed.

Community Event – Interim City Clerk Holly Wolcott volunteered as a dance Instructor and judge for CD#14's "A Day on Broadway Celebration" Race/LA event. The event was held to promote the preservation, history, and beauty of the Broadway Theatres.



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Software Audit – Attachmate has initiated a City-wide audit of software. A response to the vendor's initial request for information has been provided to ITA. City Clerk no longer uses this vendor's products.

ISSUES

Neighborhood Council Elections – A backlog of candidate filing was identified and staff met to streamline the process. The backlog was cleared by the end of the day Wednesday. Systems staff is developing solutions to help automate manual processes.

Council and Committee Meeting Webcasting – Intermittent problems continue on both the English and the Spanish (SAP) video webcast servers not starting automatically in Council Chambers, requiring manual intervention, or failing to broadcast all together. Committee Room 1010 also had problems this week. ITA and the vendor, Granicus, continue to troubleshoot.

City Seal – The City Attorney worked with the City Clerk to notify the Toluca Lake Tennis and Fitness Club (Club) that their use of the City Seal on flyers was not permitted. The Club was immediately responsive and removed the seal from the flyer.

UPCOMING

City Automated Agenda Management System – Entering agenda items into the new system for auto-generating Committee Agendas has started. The "Go Live" date of February 3, 2014 is still on target. This is on the Mayor's metrics goals for City Clerk.

Council and Committee Meeting Webcasting – The LAUSD has requested a meeting to discuss our Granicus implementation and have a "lessons learned" conversation.

City Elections – On January 24, the Division was formally notified of the upcoming election for an Employee Member to the Board of Administration of the Los Angeles City Employees' Retirement System. The election is scheduled for April 3, 2014.

Neighborhood Council Elections – Candidate Filing for Region 8, the eighth of 12 regions begins February 10, 2014.